



National Programme  
of  
Mid Day Meal in Schools  
(MDMS)

Annual Work Plan & Budget

2019-20

Name of the State

NAGALAND

Mid Day Meal Programme  
Annual Work Plan and Budget 2019-20

**1. Introduction:**

1.1 Brief history

The Government of India introduced Mid Day Meal Programme as a centrally Sponsored Scheme and along with the rest of the country it was launched in Nagaland on the 15<sup>th</sup> of August 1995, primarily to protect the nutritional as well as the educational rights of the children and also with the following objectives.

- To enhance the enrollment, retention and attendance of students while simultaneously improving their nutritional levels.
- To encourage children from disadvantaged background to attend school regularly and help them to concentrate in school activities.

1.2 Management structure

Since its inception many norms and guidelines have been revised in tandem with the changing times and for the effective implementation of the scheme, implementation manuals incorporating the guidelines issued by Gol, management structure for all levels, role and responsibilities of every stakeholders, records and reporting formats to be maintained at all levels have been devised.

The State Level Steering-cum-Monitoring Committee is comprised of the following;

Chief Secretary	- Chairman
Development Commissioner	- Member
Finance Commissioner	- Member
Secretary (Health &FW)	- Member
Secretary (Food & Civil Supply)	- Member
Secretary (Rural Development)	- Member
Secretary (Social Welfare)	- Member
Secretary (PHE)	- Member
Regional Manager (FCI)	- Member
Secretary (School Education)	- Member Secretary

Members nominated by the Chairman;

- i. 2 (two) Experts in the field of nutrition
- ii. 4 (four) persons with significant achievements or contributions in the areas of nutrition/child welfare, community/women mobilization, education and child health.
- iii. Representatives from 3 districts
- iv. One teacher representative.

**1. State level:**

Administration

Director (School Education)	: Ex-Officio Nodal Officer
One Joint Director	: Addl. Project Director
One Deputy Director	: Joint Project Director
One Assistant Director	: Deputy Project Director

Finance and Accounts

Finance Controller	: Senior Accounts Officer (DoSE)
Accounts Assistant	: 1 (one) on deployment

Planning, Implementation, Supervision, Monitoring &MIS

Coordinator	: 1 (one) Monitoring & Supervision
Coordinator	: 1 (one) Planning and Implementation
Coordinator	: 1 (one) IVRS
Coordinator	: 1 (one) MIS (on contractual basis)

Supporting Staff

Computer Operator	: 1(one) on deployment
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Office Assistant : 1(one) on contractual  
Office Attendant : 1(one) on contractual

**2. District level:**

District Education Officer  
Junior Education Officer  
MIS Coordinator (assigned by the DEO) Accounts  
Assistant (assigned by the DEO)

**3. Block level:**

Sub-Divisional Education Officer  
Junior Education Officer  
MIS Coordinator (assigned by the SDEO)  
Accounts Assistant (assigned by the SDEO)  
Block Level Monitoring Officer (Coordinator EBRC)

**4. School Level :**

SMC with one School  
Chairman of the SMC : Chairman  
One Member from amongst  
the SMC on rotation basis : Member  
Head of the school : Member Secretary

VEC with more than School  
Chairman of the VEC : Chairman  
One Member from amongst  
the VEC on rotation basis : Member  
Head of the Institutions : Member Secretary

1.3 Process of Plan Formulation at State and District level.

As per the guidelines of the scheme, the process of plan formulation has been done considering the following:

- For preparation of the Annual Work Plan & Budget 2019-20, every implementing officer & staff was tasked to undertake all the pre-plan activities as per the guidelines issued for plan formulation.
- Analysis of existing problems and shortcomings was done for formulation of the plan.
- A 'Bottom-up' approach was adopted to formulate the plan.
- Data in the form of enrolment and details of all school units were collected from the blocks which were scrutinized by the district officers and compared with MDM-MIS.
- Data comparison is done with the UDISE information collected by the State Mission Authority of the SSA.
- District plans were prepared at the district offices along with the Block Level Officers, i.e., the Sub-Divisional Education Officers, Junior Education Officers and the Inspectors of schools.
- The State Level plan has been prepared by collecting data from all the District Level Plans.

**2. Description and assessment of the programme implemented in the current year (2018-19) and proposal for next year (2019-20) with reference to:**

- 2.1 Regularity and wholesomeness of mid - day meals served to children; interruptions if any and the reasons therefor problem areas for regular serving of meals and action taken to avoid Interruptions in future.

During the year 2018-19, the State encountered no interruptions for serving meals regularly to children.

- 2.2 System for cooking, serving and supervising mid-day meals in the schools.

Cooked meals before being served is tasted by the teachers, members of the SMC/PTA to ensure that the food is nutritious and safe for consumption. The members are then made to record their activities in the register maintained for Meal Served & Tasting Register. Supervision is done by the same members for the day since this duty is done by the members of the community on rotation basis.

## 2.3 Details about weekly Menu.

### 2.3.1 Weekly Menu – Day wise

Monday	- Galho (rice & vegetable porridge) with Pickle
Tuesday	- Rice with Vegetables
Wednesday	- Rice with Dal
Thursday	- Rice with Naga Dal (soya beans)
Friday	- Rice with Vegetable

### 2.3.2 Additional Food items provided (fruits/milk/any other items), if any from State/UT resources. Frequency of their serving along with per unit cost per day.

Seasonal fruits are served, as per the availability, to the children along with their meals and they are sourced from the kitchen gardens or in form of community contribution.

### 2.3.3 Usage of Double Fortified Salt and Fortified Edible Oil; their availability and constraints, if any, for procuring these items.

The State for the purpose of MDM has been using Double Fortified Salt only.

### 2.3.4 At what level menu is being decided / fixed.

Though the State has issued a general list for the menu to be served to the children, the actual decision for the menu is done at the school level taking the availability of food items in their areas.

### 2.3.5 Provision of local variation in the menu, Inclusion of locally available ingredients/items in the menu as per the liking/taste of the children.

The school level committee (VEC/SMC) is left to decide for variation in the menu as the local/seasonal availability of food has to be taken into consideration.

### 2.3.6 Time of serving meal.

12.00 Noon (30 to 45 Minutes) in both the Primary and Upper Primary levels.

## 2.4 Fund Flow Mechanism - System for release of funds (Central share and State share).

### 2.4.1 Existing mechanism for release of funds up to school/ implementing agency levels.

As and when the Finance Department releases the fund, received as Central Assistance, the Department releases the funds to the Districts/Blocks through E-transfer and from the District/Blocks to the Schools/SMC's through E-Transfer/Cheque/cash, whichever is applicable. In the case of Tuensang and Longleng Districts, the funds are E-transferred to Eleutheros Christian Society (ECS) and Phom Community Development Society (PCDS) respectively as the process of implementing Mid Day Meal have been handed over to these two NGO's.

### 2.4.2 Mode of release of funds at different levels.

State to District/Blocks : E-transfer  
Blocks to SMCs/Schools : E-transfer/Cheques or cash for those without bank accounts.

2.4.3 Dates when the fund were released to State Authority / Directorate / District / Block / Gram Panchayat and finally to the Cooking Agency / School.

S.No.	Instalment / Component	Date of receiving of funds by the State / UT	Status of Releasing of Funds by the State / UT							
			Directorate / Authority				District*			
			Amount			Date	Amount			Date
			Gen	SC	ST		Gen	SC	ST	
1	2	6	7	8	9	10	11	12	13	14
(A) Recurring Assistance										
1	Adhoc Grant (25%)	27-04-2018	45.96	3.44	449.64	17-06-2018	45.96	3.44	449.64	21-06-2018
2	Balance of 1st Instalment	28-08-2018	75.45	5.65	738.12	29-10-2018	75.45	5.65	738.12	29-10-2018
3	2nd Instalment	21-01-2019	1037.12	21.9	0.00	20-02-2019	1037.12	21.9	0.00	25-02-2019
(B) Non-Recurring Assistance										
4	Kitchen-cum-store									
5	Kitchen Devices	31-05-2018	0.00	0.00	27.05	02-02-2019	0.00	0.00	27.05	08-02-2019

2.4.4 Reasons for delay in release of funds at different levels.

The delay in between the date of receipt of fund and release of fund is unavoidable as certain procedures have to be followed which is time consuming.

2.4.5 In case of delay in release of funds from State/ Districts, how the scheme has been implemented by schools/ implementing agencies.

During the intermediate period, the Department utilizes funds from the corpus fund, which has been set up for this purpose.

2.4.6 Initiatives taken by the State for pre-positioning of funds with the implementing agencies in the beginning of the year, like creation of corpus funds, adoption of green channel scheme, advance release of State share etc.

As indicated above, the State has set aside a Corpus Fund amounting to Rs. 2000.00 Lakhs under the initiative of SLS&MC.

## 2.5 Food grains management

2.5.1 Time lines for lifting of foodgrains from FCI Depot- District wise lifting calendar of foodgrains.

Food grain from the FCI to the SDEO office is lifted on quarterly basis, so that sufficient food grain would be stock at the SDEO/Block Office to enable timely distribution of food grain to the schools. Time Schedule for lifting of food grain from the FCI to the SDEOs office.

1 <sup>st</sup> Quarter	4 <sup>th</sup> Week of April
2 <sup>nd</sup> Quarter	2 <sup>nd</sup> Week of July
3 <sup>rd</sup> Quarter	2 <sup>nd</sup> Week of October
4 <sup>th</sup> Quarter	1 <sup>st</sup> Week of January

2.5.2 System for ensuring lifting of FAQ foodgrains (Joint inspections at the time of lifting etc.).

Joint Inspection is done before lifting of food grain by officers from the Department along with representatives from the FCI and the Carriage Contractor.

2.5.3 Is there any incident when FAQ food grain was not provided by FCI. If so, the action taken by the State/District to get such food grain replaced with FAQ food grain. How the food grain of FAQ was provided to implementing agencies till replacement of inferior quality of food grain from FCI was arranged.

There has been no incident where the FCI was unable to deliver food grains.

2.5.4 System for transportation and distribution of food grains

Owing to the unavailability of FCI Godowns or Depots in all the districts of the state, a Carriage Contractor was appointed to ensure that food grain was lifted from the FCI Depot at Dimapur to all the Blocks on a quarterly basis thereby eliminating the need for long term storage in the block/school level. The Block level is then given the responsibility of reaching the food grain to the schools on a monthly basis utilizing the pick-up vehicles that was purchased for the scheme.

The SMCs are given the responsibility of ensuring that the correct quantity of food grains have indeed been delivered to the schools by cross checking with the quantity that was initially lifted from the FCI to obliterate the possibility of pilferage between transit points. Registers are maintained for maintenance of records at all levels including the schools.

2.5.5 Whether unspent balance of foodgrains with the schools is adjusted from the allocation of the respective implementing agencies (Schools /SHGs / Centralised Kitchens). Number of implementing agencies receiving foodgrains at doorstep level.

When the SMCs place their requirement for a particular month, the services of the members from the PTA, who are also involved for overseeing storage facilities and for monitoring usage as well, are requisitioned to certify the usage of the food grains in the schools.

2.5.6 Storage facility at different levels in the State/District/Blocks/Implementing agencies after lifting of food grains from FCI depot.

As indicated above, beyond the FCI depot, there is an effort to see that huge quantity of food grain is not stored at a particular place at any point of time. Therefore, whatever facilities are utilized at the block and school levels are adequate for the time being. The quality of preservation is also ensured by the involvement of members from the PTA in addition to the SMCs & teachers.

2.5.7 System of fortification of foodgrains and their costing and logistics arrangement.

After the food grains are lifted from FCI, foodgrains are stored in the respective SDEO's Godown and cost of which is paid through E-transfer.

2.5.8 Challenges faced and plan to overcome them.

The state faces problems in transporting food grains from the FCI facility to the schools at every level owing to difficult roads and the terrain of the state. It becomes even more difficult to transport the same from the Block level to the schools as there are many areas in the state where there are no roads. Despite the impediments, the state, thus far, has been trying its best to have food grains delivered to all the schools for the successful implementation of the programme through proper monitoring at every level.

**2.6** Payment of cost of food grains to FCI.

2.6.1 System for payment of cost of food grains to FCI; whether payments made at district level or State level

Payment of food grains costs is paid by the state office to the FCI through cheque. The FCI presents its bill to the Directorate along with delivery challan certified by the block offices as per the food grains supplied to the blocks.

2.6.2 Status of pending bills of FCI of the previous year(s) and the reasons for pendency.

No issues.

2.6.3 Timelines for liquidating the pending bills of previous year(s).

No Issues

2.6.4 Whether meetings are held regularly in the last week of the month by the District Nodal Officers with FCI as per guidelines dated 10.02.2010 to resolve the issues relating to lifting, quality of food grains and payment of bills.

Since food grains are lifted from the main FCI Depot at Dimapur, the FCI is called for the meetings of the State Level Steering & Monitoring Committee where issues are discussed. These meetings are held every quarter under the chairmanship of the Chief Secretary.

2.6.5 Whether the District Nodal Officers are submitting the report of such meeting to State Head quarter by 7<sup>th</sup> of next month.

As stated above.

2.6.6 The process of reconciliation of payment with the concerned offices of FCI.

Payment to the FCI is done on quarterly basis or as per availability of fund. Quantity lifted from the FCI is cross-checked before payment is released to the FCI.

2.6.7 Relevant issues regarding payment to FCI.

No Issues.

2.6.8 Whether there is any delay in payment of cost of food grains to FCI. If so, the steps taken to overcome the delay.

No issues.

**2.7** Cook-cum-helpers

2.7.1 Whether the State follows the norms prescribed by MHRD for the engagement of cook-cum-helpers or it has its own norms.

The State has been following the conventional norm of engaging CCHs belonging to the locality of the school and that he/she is not engaged in any other work or activity. A medical fitness certificate is also insisted on to see that the CCH to be engaged does not suffer from any ailments or contagious disease.

2.7.2 In case, the State follows different norms, the details of norms followed may be indicated.

Does not arise.

- 2.7.3 Is there any difference in the number of cook-cum-helpers eligible for engagement as per norms and the CCH actually engaged.

Cook-cum-helpers have been engaged as per the existing norms and there is no variation between the actual number engaged and the norms laid down.

- 2.7.4 System and mode of payment, of honorarium to cook-cum-helpers and implementing agencies viz. NGOs / SHGs / Trust / Centralized kitchens etc.

Through E-Transfer or cash, wherever applicable. However emphasis is made for E-Transfer.

- 2.7.5 Whether the CCH were paid on monthly basis.

CCH are paid as per fund availability.

- 2.7.6 Whether there was any instance regarding irregular payment of honorarium to cook-cum-helpers and reason thereof. Measures taken to rectify the problem.

As stated above, CCHs are paid as and when funds are released and the issue is beyond the control of the Department.

- 2.7.7 Rate of honorarium to cook-cum-helpers,

CCHs are paid an amount of rs. 1000/- (One thousand) per month for 10 (ten) months in a year.

- 2.7.8 Number of cook-cum-helpers having bank accounts,

3069

- 2.7.9 Number of cook-cum-helpers receiving honorarium through their bank accounts,

3069

- 2.7.10 Provisions for health check-ups of Cook-cum-Helpers.

Health check-ups of CCHs are done while the students have their health checked by the primary Health Centre's and Sub-centre's during their health camps.

- 2.7.11 Whether cook-cum-helpers are wearing head gears and gloves at the time of cooking of meals.

Nil

- 2.7.12 Modalities for apportionment of cook-cum-helpers engaged at school level and working at centralized kitchens, in case of schools being served through centralized kitchens.

There are no centralized kitchens for MDM in the state.

- 2.7.13 Mechanisms adopted for the training of cook cum helpers. Total number of trained cook cum helpers engaged in the cooking of MDMs. Details of the training modules; Number of Master Trainers available in the State; Number of trainings organized by the Master Trainers for training cook-cum-helpers.

There is no existing mechanism for training of Cook cum Helpers in the State.



- 2.7.14 Whether any steps have been taken to enroll cook-cum-helpers under any social security schemes i.e Pradhan Mantri Jan Dhan Yojana, Pradhan Mantri Suraksha Bima Yojana, Pradhan Mantri Jeevan Jyoti Bima Yojana etc. and number of cooks benefitted through the same.

NIL

## 2.8 Procurement and storage of cooking ingredients and condiments

- 2.8.1 System for procuring good quality pulses, vegetables including leafy ones, salt, condiments, oil etc. and other commodities.

Purchase of food items for Mid-day-meal is done by the concerned VEC/SMC involving both the teachers and representatives from amongst the PTA, and this practice is considered the best option since availability of vegetables as well as prices vary from one place to the other.

- 2.8.2 Whether pulses are being procured from NAFED or otherwise.

Pulses required are sourced as per the discretion of the SMCs/Head Teacher on need basis.

- 2.8.3 Whether 'First-in:First-out'(FIFO) method has been adopted for using MDM ingredients such as pulses, oil/fats. Condiments salt etc. or not.

First-in:First-out'(FIFO) method is being adopted under the supervision of the Headmaster/Head Teacher and Teacher-in-Charge.

- 2.8.4 Arrangements for safe storage of ingredients and condiments in kitchens.

Storage facilities are provided for storage of ingredients meant for MDM Scheme in schools besides the routine instructions that are circulated to all the DEOs/SDEOs and VECs/SMCs for safe storage.

- 2.8.5 Steps taken to ensure implementation of guidelines dated 13.02.2015 on food safety and hygiene in school level kitchens under Mid-Day Meal Scheme.

The Department has issued guidelines for ensuring food safety and hygiene in the school levels.

- 2.8.6 Information regarding dissemination of the guidelines up-to school level.

As above.

## 2.9 Type of Fuel used for cooking of Mid-Day Meals –LPG, Smokeless Chulha, Fire wood etc.

- 2.9.1 Number of schools using LPG for cooking MDM

1732

- 2.9.2 Steps taken by State to provide LPG as fuel in MDM in all schools.

LPGs are provided to schools as per availability and distance of school from the distributing agency.

2.9.3 Expected date by which LPG would be provided in all schools.

No comments.

## **2.10 Kitchen-cum-stores.**

2.10.1 Procedure for construction of kitchen-cum-store.

There is no kitchen-cum-store under construction.

2.10.2 Whether any standardized model of kitchen cum stores is used for construction.

Does not arise.

2.10.3 Details of the construction agency and role of community in this work.

Does not arise.

2.10.4 Kitchen cum stores constructed through convergence, if any

Nil for 2018-19.

2.10.5 Progress of construction of kitchen-cum-stores and target for the next year.

Not applicable

2.10.6 The reasons for slow pace of construction of kitchen cum stores, if applicable.

Not applicable.

2.10.7 How much interest has been earned on the unutilized central assistance lying in the bank account of the State/implementing agencies.

Not applicable.

2.10.8 Details of the kitchen cum stores constructed in convergence. Details of the agency engaged for the construction of these kitchen cum stores.

Not applicable.

## **2.11 Kitchen Devices**

2.11.1 Procedure of procurement of kitchen devices from funds released under the Mid-Day Meal Programme.

The Department follows a tendering procedure for purchase of such items.

2.11.2 Status of procurement of kitchen devices.

Till date, there is no funding from any other source for purchase of kitchen devices apart from the releases made under the programme.

2.11.3 Procurement of kitchen devices through convergence or community/CS.

There is no kitchen devices procured through convergence or community/CS

2.11.4 Availability of eating plates in the schools. Source of procurement of eating plates.

All schools are provided with adequate numbers of eating plates.

## **2.12 Measures taken to rectify**

- 2.12.1 Inter-district low and uneven utilization of food grains and cooking cost.

There is no mismatch in utilization of food grains and cooking cost.

- 2.12.2 Intra-district mismatch in utilization of food grains and cooking cost.

There is no mismatch in utilization of food grains and cooking cost.

- 2.12.3 Mismatch of data reported through various sources (QPR, AWP&B, MIS etc)

Rectification of mismatch in data is done after verification of all records.

## **2.13 Quality of food**

- 2.13.1 System of Tasting of food by teachers/community. Maintenance of tasting register at school level.

Tasting of food by a teacher and members of the SMC/PTA has been made mandatory and is to be entered in the food tasting register.

- 2.13.2 Maintenance of roster of parents, community for the presence of at least two parents in the school on each day at the time of serving and tasting of mid day meal.

A roster system is being followed from amongst the teachers as well as members from the PTA and SMC who are involved in tasting as well as supervising meals that are to be served.

- 2.13.3 Testing of food sample by any recognized labs for prescribed nutrients and presence of contaminants such as microbe's e-coli. Mechanism to check the temperature of the cooked MDM.

The State has no recognized laboratory for testing meals.

- 2.13.4 Engagement of / recognized labs for the testing of Meals.

As explained above.

- 2.13.5 Details of protocol for testing of Meals, frequency of lifting and testing of samples.

Does not arise.

- 2.13.6 Details of samples taken for testing and the results thereof.

Not applicable.

- 2.13.7 Steps taken to ensure implementation of guidelines issued with regard to quality of food.

The food tasting register is checked by any official visiting the schools to ensure that quality of the meals is maintained.

## **2.14 Involvement of NGOs / Trusts / Temples / Gurudwara / Jails etc.**

- 2.14.1 Modalities for engagement of NGOs / Trusts/ Temples / Gurudwara / Jails etc. for serving of MDM through centralized kitchen.

The state has no centralized kitchens for serving MDM, as such, no modalities are in place.

2.14.2 Whether NGOs / Trusts/ Temples / Gurudwara / Jails etc. are serving meal in rural areas

The state has begun involving NGOs in 2 (two) districts, Tuensang & Longleng, for implementation of MDM in their areas of operation.

The NGOs, the Eleutheros Christian Society (ECS) for Tuensang district and the Phom Community Development Society (PCDS) for Longleng district have gained prominence and popularity in the state due to their initiative and involvement in building up the SHGs to be a formidable agency in working towards the upliftment of their community. Having noticed their credibility in their work for the community in the most far flung areas of the state, the SLSMC decided to hand over MDM operations to the two organizations since there was presence of SHGs and women voluntary organizations in all the villages which could be leveraged for better delivery of MDM services.

2.14.3 Maximum distance and time taken for delivery of food from centralized kitchen to schools

Does not arise.

2.14.4 Measures taken to ensure delivery of hot cooked meals to schools

Does not arise.

2.14.5 Responsibility of receiving cooked meals at the schools from the centralized kitchen.

Not applicable.

2.14.6 Whether sealed/insulated containers are used for supply of meals to schools.

Not applicable.

2.14.7 Tentative time of delivery of meals at schools from centralized kitchen.

Does not arise.

2.14.8 Availability of weighing machines for weighing the cooked MDM at school level prepared at centralized kitchen.

Does not arise.

2.14.9 Testing of food samples at centralized kitchens.

Does not arise.

2.14.10 Whether NGOs / Trusts/ Temples / Gurudwara / Jails etc. is receiving grant from other organizations for the mid day meal. If so, the details thereof.

No. However, the NGOs receives help from the community in the form of vegetables, food items etc.

**2.15** Systems to ensure transparency and accountability in all aspects of programme implementation,

2.15.1 Display of logo, entitlement of children and other information at a prominent visible place in school.

Display boards have been given to all schools for display of logo and other vital information with regard to the scheme to be put up in a prominent area of the school.

2.15.2 Dissemination of information through MDM website.

The Department has no dedicated website for MDM, however information pertaining to MDM has been made available under the Department website at

<http://education.nagaland.gov.in/mid-day-meal/>

2.15.3 Provisions for community monitoring at school level i.e. Mother Roaster, Inspection register,

Schools have been provided with registers for recording community monitoring.

2.15.4 Tasting of meals by community members

Tasting of meals by the teachers as well as members from the community has been made mandatory.

2.15.5 Conducting Social Audit

2.15.5.1 Whether Social Audit has been carried out or not

Not yet carried out.

2.15.5.2 If no, in 2.15.5.1, reasons thereof.

The Department has requested the Pratham NGO Nagaland to conduct Social Audit for MDMS Scheme, however, they could not able to do due other engagement. It is regretted that the activity has not been conducted.

2.15.5.3 Details of action taken by the State on the findings of Social Audit.

2.15.5.4 Impact of social audit in the schools

2.15.5.5 Action plan for Social Audit during 2019-20.

**2.16 Capacity building and training for different stakeholders**

2.16.1 Details of the training programme conducted for State level officials, SMC members, school teachers and others stakeholders

Trainings of school teachers, cook-cum-helpers, officers and SMC members are done periodically.

2.16.2 Details about Modules used for training, Master Trainers, Venues etc.

For the purpose of training, the state's handbook developed for MDM is utilized as the training module since it contains all the required information and the relevant formats that are to be used at all levels.

2.16.3 Targets for the next year.

To work under the theme of – Teamwork, Transparency, Transformation.

Strengthening, Monitoring, Supervision and Inspection.

**2.17 Management Information System at School, Block, District and State level and its details.**

2.17.1 Procedure followed for data entry into MDM-MIS Web portal

Data entry into MIS Web portal is done at the block level as per records given by the schools and records available with them in the block level. Subsequently, information from the state level is provided in the web-portal by the state MIS Programmer

2.17.2 Level (State/ District/ Block/ School) at which data entry is made

Data entry to the web-portal is done at the block and state level.

2.17.3 Availability of manpower for web based MIS

The departmental staff engaged in MDM at the block and district levels are utilized for MIS. An MIS Coordinator at the state level has been engaged on contract basis for work related to MDM-MIS.

2.17.4 Mechanism for ensuring timely data entry and quality of data

The state level MIS Coordinator is given the responsibility of coordinating timely completion of District and Block level data entry.

2.17.5 Whether MIS data is being used for monitoring purpose and details thereof.

Yes, data made available are being used for monitoring purposes.

**2.18** Automated Monitoring System (AMS) at School, Block, District and State level and its details.

2.18.1 Status of implementation of AMS

Undergoing

2.18.2 Mode of collection of data under AMS (SMS/IVRS/Mobile App/Web enabled)

SMS

2.18.3 Tentative unit cost for collection of data.

Free of Charge

2.18.4 Mechanism for ensuring timely submission of information by schools

2.18.5 Whether the information under AMS is got validated.

2.18.6 Whether AMS data is being used for monitoring purpose and details thereof.

Yes

2.18.7 In case, AMS has not been rolled out, the reasons therefore may be indicated along with the time lines by which it would be rolled out.

Does not apply.

**2.19** Details of Evaluation studies conducted by State/UT and summary of its findings.

Nil

**2.20** Case Studies / Write up on best/ innovative practices followed in the State along with some high resolution photographs of these best / innovative practices.

Distribution of Water bottles.









## **2.21** Untoward incidents

2.21.1 Instances of unhygienic food served, children falling ill

Nil

2.21.2 Sub-standard supplies,

Dos not arise.

2.21.3 Diversion/ misuse of resources.

No report received thus far.

2.21.4 Social discrimination

There are no instances of social discrimination in the state

2.21.5 Action taken and safety measures adopted to avoid recurrence of such incidents. Whether Emergency Plan exists to tackle any untoward incident.

The Department of Health & family Welfare is in constant coordination and kept informed to tackle any medical emergency condition. Coordination with the H&WF is also done at the time of the State Level and District Level Steering & Monitoring Committee meetings as they are part of the committees in both levels.

## **2.22** Status of Rastriya Bal Swasthya Karyakram.

2.22.1 Provision of micro- nutrients, de-worming medicine, Iron and Folic acid (WIFS).

De-worming of 61367 was undertaken by the Health Department in the year 2018-19

2.22.2 Distribution of spectacles to children with refractive error

Nil

2.22.3 Recording of height, weight etc.

Recording of height, weight is done by the medical team.

2.22.4 Number of visits made by the RBSK team for the health check- up of the children (Please ensure to upload at least two photographs of the visit of the medical team in each school on MDM-MIS portal).

The number of Health Camps conducted or the number of visits made by the Medical Team is not recorded by the School Education Department but by the Health & family Welfare Department.

**2.23** Present monitoring structure at various levels. Strategy for establishment of monitoring cell at various levels viz. Block, District and State level for effective monitoring of the scheme.

Monitoring & supervision at the district and block levels are done by the District Education Officer & the Sub Division Education Officer and also Block Level Monitoring Officer respectively. It is required of these officers to visit schools and monitor the activities regularly.

- The District Officer is made to visit at least 20% to 30% of the schools within his jurisdiction in a year.
- The Sub Divisional Officers are asked to visit 10% of the schools within their jurisdiction so that all schools are visited in an academic year.

**2.24 Meetings of Steering cum Monitoring Committees at the Block, District and State level**

**2.24.1 Number of meetings held at various level and gist of the issues discussed in the meeting,**

Co-ordination meetings in the district level has not been up to expectations which is regretted.

**2.24.2 Action taken on the decisions taken during these meetings.**

**2.25 Frequency of meeting of District Level Committee held under the chairmanship of senior most MP of the District to monitor the scheme. Gist of the issues discussed and action taken thereon.**

The state has only 1 (one) Member each in both the houses of the Parliament, and therefore, it has not been possible for the MPs to be part of the District Level Committee due to time constraints. However, this committee is headed by the District Collectors of the concerned districts and district heads of departments like Medical Department, Social Welfare etc are part of the programme.

**2.26 Arrangement for official inspections to MDM centers/schools and percentage of schools inspected and summary of findings and remedial measures taken.**

Regular Inspection of schools are done on a monthly basis by a designated officer of the scheme whilst distribution of food grain is done. In addition to these visits and inspection, the Block Level Monitoring Officers as well as officers from the district and state level offices visit the schools. There are Reporting Formats for the inspecting officers to be filled in and remedial measures are taken as per the findings made in each individual school.

**2.27 Details of the Contingency Plan to avoid any untoward incident. Printing of important phone numbers (eg. Primary health center, Hospital, Fire brigade etc) on the walls of school building.**

The department is in constant coordination with the Medical Department to deal with any exigency. The State also has a 108 Toll Free Number that operates 24x7 and manned by Medical Personnel. This facility has a medical team with ambulance and other related medical facilities to deal with any emergencies.

**2.28 Grievance Redressal Mechanism**

**2.28.1 Details regarding Grievance Redressal at all levels.**

Complaints regarding the MDM Scheme can be made in the district and block offices or can be made directly to the Nodal Officer of the Programme through the Address as given below:

Nodal Officer (MDM) Directorate of School Education,  
Nagaland: Kohima-797001  
Phone No. 0370-2260036 (office)  
Mobile – 9436070054 (through SMSs only)  
Email: dsenagaland.mdm.yahoo.in

**2.28.2 Details of complaints received i.e. Nature of complaints etc.**

Nil

2.28.3 Time schedule for disposal of complaints

Does not arise.

2.28.4 Details of action taken on the complaints.

Does not arise.

**2.29** Details regarding Awareness Generation & Information, Education and Communication (IEC) activities and Media campaign, carried out at State/district/block/school level.

Awareness for the scheme is being created every now and then through the local newspapers by issuing press statements with pictures of children having their meals in schools. The radio is also being used as a medium for public awareness. Flexi banner promoting MDM scheme has been set up in prominent public places, up to the village level for public awareness as well as to improve the attendance and enrollment in the schools.

**2.30** Overall assessment of the manner in which implementation of the programme is contributing to the programme objectives and an analysis of strengths and weaknesses of the programme implementation.

**2.31** Action Plan for ensuring enrolment of all school children under Adhaar before the stipulated date.

**2.32** Contribution by community in the form of Tithi Bhojan or any other similar practices in the State/ UT etc.

The State has its own Communitization Program similar to Tithi Bhojan through which community participation and contribution is being done.

**2.33** Kitchen Gardens

2.33.1 Status of availability of kitchen gardens in the schools. (Please furnish school wise details for all districts in the table given at **Annexure – W 1.**)

2.33.2 Mapping of schools with the corresponding Krishi Vigyan Kendras (KVK)

2.33.3 Details of the mechanisms adopted for the setting up and Maintenance of kitchen gardens.

2.33.4 Whether the produce of these kitchen gardens is used in MDM.

Kitchen gardens has been set up for the specific purpose of utilizing the produce for MDM.

2.33.5 Action plan for setting up of kitchen gardens in all schools.

No specific plans is in place as setting up requires additional space. Those schools which have the option of sparing space for this purpose have been intimidated for setting up the same. Also, the Department has tied up with the Horticulture Department for supply of seeds and saplings for the purpose of Kitchen Gardens.

**2.34** Details of action taken to operationalize the MDM Rules, 2015.

**2.35** Details of payment of Food Security Allowances and its mechanism.

None

**2.36** Cooking Competition

2.36.1 Whether cooking competitions have been organized at different levels in 2018-19,

No

2.36.2 if yes in 2.36.1,

2.36.2.1 the number of participants in these competitions

2.36.2.2 Details of judges

2.36.2.3 How many participants were awarded

2.36.2.4 Was the awarded participants given any cash prizes

2.36.2.5 Whether the awarded recipes have been shared with schools

2.36.3 Details of action plan for year 2019-20

Under discussion

**2.37** Details of minor modifications from the existing guidelines carried out by District Level Committee chaired by the District Magistrate.

**2.38** Details of new interventions envisaged under 5% flexi funds – For each intervention, please provide detailed information in the below template

2.38.1 Background Note

The Department is envisioning of organizing Melas for the purpose of sensitizing the general public and the students concerned on Mid Day Meal programme under the theme of Teamwork, Transparency and Transformation (T3). Also, the Department plans for selecting one school from each district, one block from each district and one district on the basis of their performance and to award them in order to encourage healthy competition.

2.38.2 Objectives

- Sensitizing the general public and the students concerned on Mid Day Meal programme
- To encourage a healthy competition.
- Encourage the construction and use of kitchen gardens.
- 

2.38.3 Rationale for the intervention

Due to lack of funds, one of the above objectives could be initiated.

2.38.4 Time lines

2019-20

2.38.5 Coverage

2.38.5.1 Number of Districts

11 Districts

2.38.5.2 Number of schools

2055

2.38.5.3 Number of children

165091

2.38.5.4 Number of working days

3

2.38.6 Requirement of Funds

2.38.7 Monitoring

2.38.8 Outcome measurement

2.38.9 Impact assessment

**2.39** Any other issues and Suggestions.

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